



RENTAL PROPERTY TAX ORGANIZER - 2019

Please fill out 1 rental organizer for each rental property.

STEP 1: PROPERTY INFORMATION

Owners' Name(s) _____
 Street Address _____ City _____ State _____ Zip _____
 Rental Type: Single Family Multi-Family Commercial
 Personal Days (if any) _____ (Describe.)
 Date Purchased _____ Purchase Price \$ _____

STEP 2: INCOME & EXPENSES

If you track income & expenses through QuickBooks or some other system, just provide statements from that source and skip this form.

Income/Rent Received		Repairs	
Advertising		Supplies	
Number of Miles		Taxes	
Cleaning & Maintenance		Utilities	
Insurance		Landscaping	
Legal & Professional Fees		HOA Dues	
Management Fees		Travel	
Mortgage Interest		Telephone	
Other Interest		Meals & Entertainment	

STEP 3: PURCHASES

Provide a list of equipment, appliances, or furniture purchased, date purchased and cost. *Only include items purchased for more than \$2000 (and do NOT include in the table above).*

STEP 4: MISCELLANEOUS

Please provide any other important information we should know.

